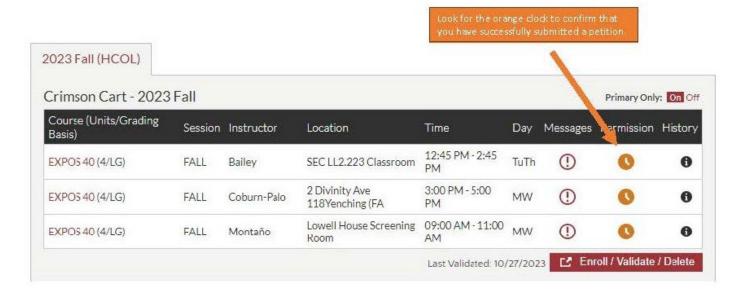
The Expos 40 Lottery: A Step-by-Step How-To

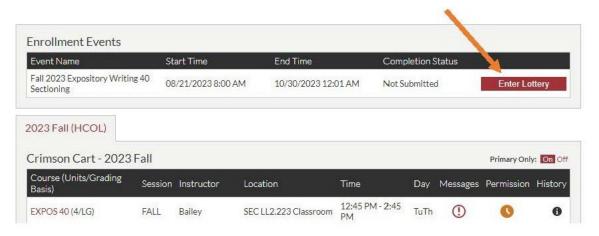
Step 1: Submit a petition for each Expos 40 course you'd like to take.

- a.) Add Expos 40 section(s) to your Crimson Cart.
- b.) Click "Enroll/Validate/Delete." A new screen will pop up displaying all courses; select your Expos 40 course(s) and click the "Validate" button. Once your courses are validated, a "Submit" button will appear in the Permissions column of your Crimson Cart.
- c.) Click "Submit" to enter a petition to enroll in the course. After you click the button, you'll still need to click through a few more screens. Once your petition is successfully submitted for a course, an orange clock icon will appear. That says that your petition is pending; once a decision is reached, your icon will update to reflect if your petition was approved or denied.
 - **d.) NOTE:** You do not have to enter text in the blank box that pops up when you submit a petition. It will not improve your lottery chances.



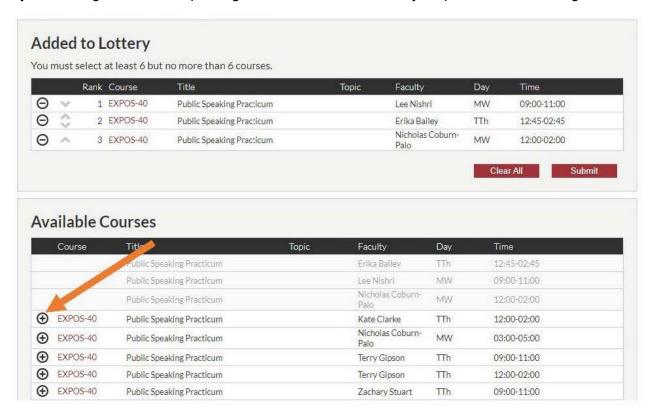
Step 2: Enter the lottery.

Your completed petition for an Expos 40 course tells my.harvard to put you in the group of students entering the Expos 40 enrollment process lottery. To move to the ranking part of the process, click "enter lottery." Shortly, a lottery event banner will appear in my.harvard directly over your Crimson Cart. Please note that it can take up to 15 minutes for this "enter lottery" event box to appear in my.harvard.



Step 3: Add courses to your lottery list.

You are now in the lottery. You'll see <u>all</u> the Expos 40 courses on offer this term – not just the ones you've petitioned for. If a course has a plus sign next to it, that means you have successfully petitioned for it and may add it to your ranking list. Click the plus sign to move that course into your personalized ranking list.



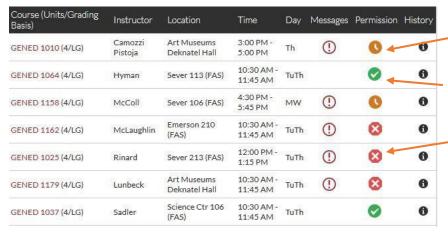
Step 4: Rank courses.

Once you've added courses to your personalized list and ranked them, click "submit." Once your list is submitted, you can shuffle the order based on your preferences as much as you want – use the up and down arrows to move your choices up or down your list. Make sure to finalize your rankings by **11:59 p.m. Tuesday, April 9.** After that, you cannot make any changes.



Check my.harvard the afternoon of **Wednesday**, **April 10** to see which petition (if any) has been approved and which have been denied. You'll see a **red X** (see image below for what this will look like) appear by courses you didn't get into and a **green check** by courses in which you're approved to enroll. Once you're approved for a course, you may complete the registration process. Be sure to register by the course registration deadline of **11:59 p.m. Sunday**, **April 14 –** after that, your seat isn't guaranteed.

Did I get a seat? I can't tell!



Orange clock after lottery results are released? You petitioned again, but you didn't get in.

YES! You got in! Enroll if any or all holds are lifted.

Sorry, but you didn't get in via the lottery. You may submit another petition to be considered if a seat opens up.

NOTE: The **red X** will disappear after any update to your Crimson Cart (you validate it, you enroll in something, etc.), and it will be replaced by a **"resubmit"** option. This does **not** mean that you should resubmit for the lottery - it is just a function of the system. Therefore, if after the lottery has concluded you see anything other than a **green check** by your course in your Crimson Cart, you were **not** granted a seat in the course.